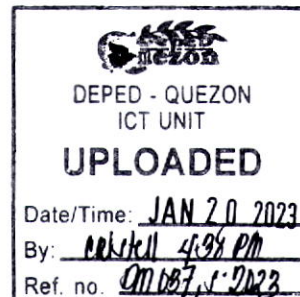




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



18 January 2023

DIVISION MEMORANDUM

DM No. 037, s. 2023

STATUS OF THE SUBMISSION OF SCHOOL ANNUAL IMPLEMENTATION PLAN 2023 AS BASIS FOR THE RELEASE OF SCHOOL MOOE

To: Assistant Schools Division Superintendents
School Head in-Charge of Governance and Operations
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the submission of Annual Implementation Plan 2023, this Office recognizes the effort of all school heads to submit the AIP on time.
2. Status of AIP submission can be monitored thru <https://tinyurl.com/AIP2023Status>. SGOD's Planning and Research Section can be contacted regarding discrepancies in the list.
3. Please be reminded that the basis of the release of School MOOE Funds shall be the approved AIP.
4. For the first MOOE release for FY 2023, this Office shall consider the submitted AIP as attached in the approved School Improvement Plan. However, the second and succeeding MOOE releases shall be based only on the updated and approved AIP based on the template provided by DepEd Order No. 8, s. 2019.
5. It is expected that all returned AIP (hardcopy) without the approval of the Schools Division Superintendent shall be resubmitted on or before January 31, 2023 at the Division or Sub-Offices.
6. Returned approved AIP 2023 shall be scanned (in PDF form) and consolidated at the district level. It shall be submitted on or before February 10, 2023 thru sdo.quezon.planning@deped.gov.ph using the prescribed file name and subject.

File Name: AIP2023_School Name

Email Subject: ApprovedAIP2023_District

DEPEDQUEZON-TM-SDS-04-009-003



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7. When necessary, AIP can be adjusted quarterly as a result of School Monitoring and Evaluation Plan Adjustment (SMEPA) or Program Implementation Review (PIR). Adjusted AIP and minutes of SMEPA/PIR conducted by the School Planning Team indicating the items to be adjusted shall be submitted at the Division Planning and Research Section thru the Records Section of Division or Sub-Offices within 10 working days after the conduct of SMEPA/PIR.
8. Widest dissemination of and strict compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Office-in-Charge
Office of the Schools Division Superintendent

Parmjdf01/18/2023

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